

**FALMOUTH UNIVERSITY TRAVEL BURSARY 2023-24**

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FALMOUTH UNIVERSITY IS COMMITTED TO WIDENING PARTICIPATION TO HIGHER EDUCATION. THE AIM OF THIS FUND IS TO BRING MORE INDIVIDUALS WHO ARE TYPICALLY UNDERREPRESENTED IN HE ONTO CAMPUS. THIS FUND IS FOR UK RESIDENTS ONLY. ALL AWARDS ARE MADE ON A DISCRETIONARY BASIS AND ARE SUBJECT TO FUNDING. EACH CASE WILL BE ASSESSED INDIVIDUALLY.

INDIVIDUALS WHO ARE UK RESIDENTS AND MEET OUR ELIGIBILITY CRITERIA (OUTLINED BELOW) MAY BE ASSISTED WITH THE COST OF TRAVEL TO OPEN DAYS, APPLICANT DAYS, OR ON-CAMPUS INTERVIEW.

**How much will I get?**

When travelling to an event at one of our campuses, you may be able to claim between £10 and £100, depending on the distance you travel from your home address to our campus. *(This will be calculated using your home address on Google maps)*

**Award Bands**

On-campus events:

- Travelling from within Cornwall - £10
- Travelling from outside Cornwall:
  - Up to 100 miles - £20
  - 101 to 150 miles - £50
  - 151 to 250 miles - £80
  - 251 miles and above - £100

**What do I need to do to make a claim?**

1. Book a place and attend one of our Open Days, Applicant Days, On-campus Interviews, between September 2023 and July 2024
2. Print and fill in this Travel Fund Claim Form, and if required, have it signed by a member of staff at your school or college.
3. Bring the completed form along to your Falmouth University event.
4. Hand your form to a member of our team at the Applicant Services helpdesk at your event for signing off.

**Data Protection Notice**

We use a database called the Higher Education Access Tracker (HEAT) to provide long-term tracking and help us to assess if our programmes and activity are successful. The information that you provide on this form will help us to monitor and evaluate our activities and events and track future activity of participants, including if you apply to university. This will help us to show the impact of our activity so that we can continue to offer our activities and events. Collecting and using your data, including 'special category data', for these purposes is necessary for tasks that we are required to carry out in the public interest (e.g. promoting and widening access to Higher Education) and necessary for our legal obligations to promote higher education to particular groups. Your data will **never** be used for marketing purposes, shared, sold or seen by anyone else. Falmouth University may use some of the data in report, reports and publications anonymously, but **we will never publish your name or personal details**. To find out more about your rights, please visit [www.falmouth.ac.uk/data-privacy](http://www.falmouth.ac.uk/data-privacy) or contact [informationoffice@falmouth.ac.uk](mailto:informationoffice@falmouth.ac.uk).

Please complete this form using CAPITAL LETTERS. You can hand the form in to the Applicant Services desk at your event. For further information and to read our Terms and Conditions, please visit [falmouth.ac.uk/study/student-funding/undergraduate-bursaries-awards/travel-fund](https://falmouth.ac.uk/study/student-funding/undergraduate-bursaries-awards/travel-fund). Please note we cannot accept forms supplied digitally via email. Payments can take up to 6 weeks to enter your account.

## 1. PERSONAL DETAILS

Full Name

Home address

Home postcode

Email address

Date of Birth

Year you plan to start university

<input type="text"/>	<input type="text"/>
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Name of your current school/college

Applicant ID (if applicable)

## 2. YOUR CLAIM

Event attended

Date of event

<input type="text"/>	<input type="text"/>
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Please tick any eligibility criteria you meet:

- You attend a Falmouth University Widening Participation target school or college (see a list of eligible schools and colleges on website at [falmouth.ac.uk/study/student-funding/undergraduate-bursaries-awards/travel-fund](https://falmouth.ac.uk/study/student-funding/undergraduate-bursaries-awards/travel-fund)).
- You receive/have received 16-19 Bursary, Free School Meals or your household income is below £25,000\*
- Are care experienced or a care leaver\*
- Are a Young Carer\*
- Have a Disability or specific learning difference\*
- Are a Refugee, Asylum Seeker or have been granted humanitarian protection\*
- Are Estranged\*
- One or more of your parents serve in the Armed Forces\*
- Are a mature student (21+) applying for your first undergraduate degree.

\*If you meet one or more of these criteria, you must have someone from your school or college complete SECTION 3 of this form as evidence that you meet these criteria.

**3. SCHOOL/COLLEGE SIGN OFF**

Please have an appropriate member of staff from your school or college verify that you meet the eligibility criteria you have identified above.

BY SIGNING THIS STATEMENT, I VERIFY THAT I BELIEVE THAT THE CLAIMANT MEETS THE CRITERIA IDENTIFIED ABOVE.

Name

Job title

Email address

Signature

Date

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**4. YOUR BANK DETAILS**

Name of Account Holder(s)

Sort Code

Account Number

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**5. SIGNATURE**

Please sign and date to confirm bank and other details provided are correct, true and accurate and that you agree to abide by the Terms and Conditions outlined at [falmouth.ac.uk/study/student-funding/undergraduate-bursaries-awards/travel-fund](http://falmouth.ac.uk/study/student-funding/undergraduate-bursaries-awards/travel-fund)

Signature

Date

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**FOR INTERNAL USE ONLY**

Received by

Signature

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**UK Recruitment & Outreach Manager sign off:**

Amount to pay

Agresso Code

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Signature

Date

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